



Louisiana National Guard Youth ChalleNGe Program

Gillis Long Center

5445 Point Clair Road
Carville, LA 70721

20 November 2017

Dear Parent(s)/Guardian(s),

Your cadet will be coming home soon for the **December 22 – January 2, 2018** home pass. We will provide transportation to the area listed on the following page. Please return the signature page verifying your choice of transportation arrangements. If no response is received, YCP will place your child on the bus traveling to the location closest to your home of record. All cadets boarding buses will leave the Gillis W. Long Center no later than 7:00AM on Friday, December 22nd. It is your responsibility to make sure someone is at the appropriate site at the appropriate time to pick up cadets.

Only parents or legal guardians may pick up cadets. **Exceptions to this must be sent in writing** at least 1 week in advance to the cadet's counselor. Any changes after the due date should be **only emergency** situations and must be phoned in. **Exceptions will not be made the day of pass.** Be sure to discuss transportation arrangements with your cadet so there will be no confusion.

When returning, Cadets who miss their bus are responsible for getting back to the Gillis W. Long Center that evening. Cadets who do not return on time are subject to being dropped from YCP. Cadets must return in the same uniform they left in. Please ensure they do not return with any contraband (cigarettes, cell phones etc...), we are not responsible for these items if they are brought to YCP and stolen or lost. Please remember to replenish your cadet's personal items (soap, shampoo, deodorant, prescription medication, writing materials, stamps, etc.) If your cadet does not have a state issued ID to take the HiSET test, please take care of this task while on pass.

Please feel free to call our office at 800-243-0911 or 225-319-4632 between the hours of **7:30AM and 4:00PM Monday through Friday** with any questions you may have regarding this pass.

Sincerely,

JACKIE M. MANTON
MAJ, EN, LAARNG
Director, YCP-GL

OVER →



Departure Friday, December 22nd:

Bus Transportation (Approximate Times)

<u>CITY</u>	<u>ADDRESS</u>	<u>ARRIVAL TIME</u>
Metairie	Lakeside Mall, *near 17 th Street	8:30 AM
Lafayette	National Guard Armory, 1806 Surrey Street, next to Lafayette Airport	8:30 AM
Lake Charles	National Guard Armory, 1111 First Avenue	10:00 AM
Pineville	The Pines Shopping Center, 2985 Cottingham Expy	9:30 AM
Ruston	National Guard Armory, 3102 McDonald Ave	12:00 PM

Car Riders: Family members who are picking up cadets must report to: Bldg. 9 (Theater) between **5:00 – 6:45 AM** on **Friday, December 22nd**.

Returning Tuesday, January 2nd:

Bus Transportation (Approximate Times)

<u>CITY</u>	<u>ADDRESS</u>	<u>PICK-UP TIME</u>
Metairie	Lakeside Mall, *near 17 th Street	2:00 PM
Lafayette	National Guard Armory, 1806 Surrey Street, next to Lafayette Airport	1:00 PM
Lake Charles	National Guard Armory, 1111 First Avenue	12:00 PM
Pineville	The Pines Shopping Center, 2985 Cottingham Expy	1:30 PM
Ruston	National Guard Armory, 3102 McDonald Ave	11:00 AM

Car Riders: Cadets who are returning by private transportation must report to: Bldg. 9 (Theater) between **3:00 – 5:00PM** on **Tuesday, January 2nd**.

★ We do not serve cadets lunch on the return date.

***Note-**The bus will drop off and pick up in the rear of Lakeside mall near 17th Street. If you exit Causeway Blvd take a left at 17th Street at the light. Take the first left into the mall parking lot and the bus will drop off on your right. It will be directly behind Dillard's.



PLEASE COMPLETE TRANSPORTATION ARRANGEMENTS AND RETURN BY FAX OR MAIL TO:

FAX—(225) 319-4645

YCP-GL OPERATIONS
5445 Point Clair Road
Building 20
Carville, LA 70721

I, _____ parent/guardian of cadet _____, platoon #

_____, agree for him/her to **ride the bus** to _____ and agree to have cadet at location to return to Youth Challenge Program at designated time on Tuesday, January 2nd.

OR

I, _____ parent/guardian of cadet _____, platoon #

_____, agree to **pick up** him/her at the Gillis W. Long Center between the hours of 5:00 – 6:45AM on Friday, December 22nd and agree to drop him/her off between the hours of 3:00 – 5:00PM on Tuesday, January 2nd.

If someone other than parent/guardian will be picking up your cadet, please put the name and relationship below; or if any arrangements are different from above PLEASE EXPLAIN!

P/G signature _____

